

Minutes for High School of Art & Design SLT

October 5th, 2017

Call to Order

A SLT meeting of A&D was held on October 5th, 2017 in Room 615. It began at 4:43PM and was presided over by Frieda Christofides with Nelsa Boyer-Madisson as secretary.

Attendees

Voting members in attendance included Manuel Ureña, Jason Agosto, Miguel Chavez, Frieda Christofides, Evie Hantzopoulos, Andrew Savage, Nelsa Boyer-Madisson, Devonna Cousins, and Jose Contreras.

Voting Members not in Attendance: Ian Pasetsky

Observers: Alice O'Neil – UFT Guest; Myrna Perez Fung – VP of A&D Alumni Association; Janeen Johnson – Parent Coordinator

Motion on the floor

Miguel: Chairperson, I would like to be recognized.

Chair: You are recognized.

Miguel: I make a motion to correct the bylaws, where there is a mathematical error for the number of elected UFT members. Evie Hantzopoulos – seconds the motion

Chair: Motion on the floor to change the number of UFT members serving on the SLT from 3 to 2.

Savage: Our understanding is that each constituency will have an election in the event that someone drops out.

Evie: [explains] The Chancellor's Regulations require an equal number of parents and staff – 5 parents, 5 staff. The Principal counts as a staff member; DC-37 counts as a staff; UFT chapter leader is mandatory and counts as staff.

Our bylaws were incorrect in how we calculated equal number, but it's the Chancellor's regulations that dictate this equal number.

So it leaves 2 seats open for staff."

Savage: We did not want to short-change our chapter members. We read the bylaws with Alice O'Neil.

Evie: There was an error on the bylaws. A mathematical error that no one noticed before on the existing Bylaws. Hope that helps to clarify things.

[Secretary inserted the existing and proposed amendment on minutes for clarity]

“Section 3 Members at Large

The remaining members of the team shall consist of:

[4] elected parent members

[3] elected UFT member(s) → [2] elected UFT members

[1] elected DC37 member

[2] high school students

4+3+1+2=11 not 10 members.

Proposed Amend

“Section 3 Members at Large

The remaining members of the team shall consist of:

[4] elected parent members

[2] elected UFT member(s)

[1] elected DC37 member

[2] high school students

Savage: Things are a bit more clarified.

Chair: Motion on the floor is to correct the mathematical error on the Bylaws.

All in favor – 7 members raise their hands.

Opposed – 2 members raise their hands (Agosto, Savage).

Abstain – no one.

Let the record show that the *ayes* have it and the motion is approved.

Secretary, will ensure the amended Bylaws are signed and submitted on the record.

[Secretary provided an amended copy of the SLT Bylaws to Miguel Chavez, Manuel Ureña and Jason Agosto for their signatures. Then, submitted the signed, amended Bylaws to the Chair.]

Approval of Minutes

A motion to approve the minutes of the previous September 13th, 2017 meeting was made by Evie and seconded by Miguel and the rest of the SLT and so it is approved.

Introductions

Meeting New Members, remuneration sheets, confirm C-30 participants. Everyone went around to introduce his/herself. Emily Nugent will return this year as a student representative and Jeremiah will be joining the team. Vice president of A&D alumni association, an observer in today’s meeting introduced herself.

Announcements

1. **Meeting Dates for 2017-18** – all meetings will be 4:30-6:00PM

Oct 5

Nov 2

Dec 7

Jan 4

Feb 1

Mar 1

April 12

May 10

June TBD

2. C-30

Principal Ureña expressed the urgency to hold a c-30 as soon as possible.

The Superintendent's representative, Jared, is NOT available on these dates: 4, 11, 23, 24, 27

C-30s are to be confidential. It must be conducted separately than the SLT meetings.

October 12th is a confirmed date for the C-30. Ureña will confirm with Jared.

There should be an administrator to represent the CSA; 2 parents; 2 staff members.

REPORT FROM CHANCELLOR'S CEP CONFERENCE

Looking at Data Miguel Chavez turnkeys information from the training

There is a new mandatory 2-hour training – this year is about the budget and CEP. District 3 is offering one on 10/17. Sounds like each district is setting up their own SLT training.

CEP Conference – offered lots of workshops; all day on a Saturday. A big takeaway from the Chancellor is “Data is king.”

It was explained that SLT meetings should demonstrate a lot of collaboration. If the SLT is usually one person saying something and all others agreeing, then we are not really serving. We could break up into groups and work on different things, then come back as a whole team to share out. Following Robert's Rules cuts a lot of the fat out of the meetings - Make motion, decide and proceed.

There was an SLT Best Practices of what we should be doing by month (Miguel did not have that specific handout but will bring in next month).

The iPortal – each member has a log in. Schools are supposed to be using it. I know we're not using it here.

Frieda – I'd like for us to really practice what Miguel just said. Instead of just listening to Manny give us numbers.

PRINCIPALS REPORT

Want to start off with where we are now. Progress reports were mailed out to parents. We are seeing the results of our effort to really have solid parent engagement with parents and continue what we had last year where we were running out of space to meet with parents that were coming in during Parent Engagement Tuesdays. Ms. Daly has joined us – it's hard to pick up where weaver left off. But Ureña is working with Ms. Daly and guidance. We are building on good practice, which is to continue the strong parent outreach.

Progress Reports are an indication of PM school and clubs.

I sent out a newsletter with more comprehensive information for after school activities. Lots of kids gravitated to that. PM school is geared towards at-risk kids that have failed a class in the past. In the next weeks we will email out tutoring schedule – for anyone, not just at-risk kids. Support for regents will start a little later – most juniors and seniors who failed in the past will benefit from this.

9th & 10th grade mixer – basically a dance. The kids were having a great time but most importantly they were happy to pay \$2 because it was going to the Puerto Rico Relief fund for those affected by hurricane Maria. They had a great time. I take pride because it was a way to build character and a way to build purpose within our school community.

Other things we'll talk about we will do in the CEP. I do have some numbers, which I will read in our next meeting

As many of you know, the New York Post listed A&D as the #5 top performing arts HS in New York City.

<http://nypost.com/2016/09/17/nycs-top-performing-arts-high-schools/>

On a niche.com (website that rates schools), A&D was ranked as the #1 Best HS for the Arts in NY State and #8 in the country <https://www.niche.com/k12/art--and--design-high-school-new-york-ny/rankings/>

When parents see this, it makes them want to send their children here. This was already evident in the HS fairs. Asking Andy Kraft, student attending today's meeting in lieu of Emily: How many parents do you think you alone were able to talk with about your own experience at A&D as a students? At least 12 families.

We were the only ones with "that" amount of parents and prospective students at the fair. We had so many people. Last night's open house, we hosted 230 families, and about 75%of parents were at the fair.

We must continue whatever we are doing with parents at the fair, to get the word out and our perception. Including positive messages about our school – this will be the beginning of us going from an ok school to a great school.

CEP – Current Literacy Initiative

Manny led the team in looking at CEP goal 5B – Pgs. 16-27

Manny went into iPortal and added the summer school data on to the CEP.

Literacy anchor standards are literacy based of what has been identified as what a child needs to be successful in college. We took all the anchor standards - this is an amalgamation of them [pointing to charts in the classroom]. This (goal 5B) is a roadmap of what's going to help kids get there.

SAT prep class is there (goal 5B) because in that time frame kids can use that time in several ways: logging in method test prep, targeting in those classes with tutoring and we know that it directly impacted their performance. We absolutely saw a direct improvement from such academic targeting.

This all came about from having 5 periods of PE and shifting it to 3 period of PE and 2 periods of SAT Prep, then switches in spring. We use that time for tutoring seniors to work on their essays and for many students to get ahead in what they specifically need.

[Secretary excused herself at 5:30PM. Evie Hantzopoulos taking over as recorder]

Also discussed were:

Introducing Google Classroom for creating e-portfolios where students will have their work collected over the years, including grade level research papers. Teachers will be receiving professional development soon.

PTA REPORT

PTA President discussed fundraising efforts, college trips, high school fairs.

UFT REPORT

Chapter Leader Mr Agosto gives no UFT report. Teacher Rep Mr Savage asks whether Foreign language could be taught every day so that the teachers could see the students more.

The principal explained that because there is a double period of art along with required courses, it is not possible. Not willing to remove the double art period since A and D is an art school. Students who want to pursue foreign language can do a Level 4 course as a junior or senior which is every day.

Adjournment

Frieda Christofides moved that the meeting be adjourned, and this was agreed upon at 6:00PM. There was reminder about the C-30 process for Assistant Principal on October 12.

Nelsa Boyer-Madisson

Secretary
High School of Art & Design

Date of Approval

Approved