

# Unapproved

## 10/04/18 Minutes for Art & Design HS PTA General Meeting

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### **Call to Order**

A general membership meeting of Art and Design was held on Tuesday October 4, 2018 at the cafeteria. It began at 6:38pm and was presided over by Miguel Chavez, with Karen Rafael as secretary.

### **Attendees**

Voting members in attendance included Miguel Chavez, Jean Stemm, Frieda Christofides, Gabrielle Williams, and Karen Rafael

Members not in attendance included Jiin Wen, Nelsa Boyer, and Evie Hantzopoulos

### **Approval of Minutes**

A motion to approve the minutes of the previous September 12, 2018 meeting was made by a parent and seconded by another parent.

### **Treasurer's Report**

Treasures Report was presented by Jean Stemm

- Income -
  - \$3100 annual appeal
  - \$100 Fairway supermarket
  - \$98 bake sale at curriculum
- Expenditures \$479
- Balance \$17,956

Q: how do you inform parents where the funds go?

A: [The funds were approved from this past May 2018 for the 2018-2019 Budget, here are a few examples:](#)

Lower Art kit price for freshmen,  
College trips - paid the bus,  
Sewing kits - kids get it free,  
General teacher supplies (printing),  
Chemistry Regents books.

[We adjust each year to match the needs from the student body, we hope to expand our support for the seniors.](#)

Q: do you have standard yearly payables?

A: yes, please see 2018-2019 Approved Budget (handed out during meeting)

Q: what financial decisions are made by the board?

A: Board is the watch keepers, we structure and bring budget to the general pta.

- We planned the budget last year and approved by general PTA.

- All expenses are based on the approved budget. Unless there is a significant change in amount or items purchased, the money will be spent as per line item. However each month, the treasurer reports the spending of the past month.

Q: can you help subsidize the graphing calculator for math?

A: we can try and look for wholesalers

Q: Can you help the cartooning majors? Teacher gave us a list of supplies

A: yes. Bring us a list to see what we can buy at lower cost

Q: how do teachers ask for funds:

A: working with Admin

- Ms. Johnson - This PTA has raised the most money in 15 years. The teachers are not used to getting or asking for money from the PTA.

Q: What is the time frame a teacher has to do an ask?

A: Yes, we prefer (strongly suggest) a month before so we can bring request to the general PTA.

Q: is there an electronic form?

A: Yes we do

Q: how often is Material for the Arts used?

A: Yes, all the time for different majors.

This brings up another issue-- transporting materials. There are other resources for free materials, like from Parsons, they had body forms to give to us and we needed parents to transport the materials.

Q: Could we have a Uber/taxi budget line??

A: We prefer that we establish a network of parents that can help pick up materials.

Q: Fixing the sewing machine - Is school responsible??

A: We understand the school is for all equipment, but we are not sure on the maintenance contracts.

### **Principal's Report -**

Given by Ms. Johnson. She shared graduation rates with us.

- 2018 Graduation rates including August graduates up 88%, Goal for 2019 graduation rate 89%
- College readiness - 3 years ago 37%, 2018 - 73%, 2019's goal 80%. Junior this year are at 81% college ready. Focusing on IEP children - 50% college ready
- Regents - ELA 55%, Global 83%, US History 56%, Algebra up 4%, geometry up 2%, Algebra II up 1%, living environment up 7%

## **Funding requests**

- Ms. Giovannetti - would like us to pay for food Newscast team. 8 celebration totaling \$800. - Approved
- Mr. Bencsko would like us to pay for a guided tour at the Guggenheim museum for 2 classes \$450 - approved
- Ink for Ms. Edelman's printer \$500 - approved

## **Other Reports**

**School Safety Protocol was presented by AP of Safety, Mr. McCalla.**

Special Presentation: School Safety Protocol AP of Safety, Mr. McCalla and representatives from NYPD will review building and safety protocol.

- No NYPD reps were present.
- Mr. McCalla is in charge of COSA, Step team, Soccer
- It is a luxury to be able to come to the PTA and ask for money - PTA paid for the Soccer and Table Tennis T-shirts.
- **School Culture:**  
Nice school. Kids feel welcome. Very inclusive school, kids are protected. Be yourself. But kids are kids - anything on social media that is harassing, could lead to a suspension. Meeting with parents to discuss possible next steps.
  - Safety officers and teachers listen to the kids chatter.
- **School conduct code**
  - Kids should be in class when music is down (bell)
    - Safety guards are patient and lenient on the kids if they are not in class, they remind them to go.
  - Bathroom pass - kids must have a pass
  - No running in the hallway
  - Class teachers govern their class.
    - No food in the class
    - Safety not stopping class instruction for wearing a hat
    - If kids are strongly debating, they are removed from class and taken to mediation
    - If it gets physical, possible suspension. Call parents, meeting, mediation
    - Parents will be contacted for any interaction
    - Teachers log in every step taken to intervene.
  - There is counseling/mentoring with at risk students
    - Q: My son asked for a person he can talk to.
    - A: Miguel- there was 2 groups that came in to help with social workers but didn't work out. PTA is hoping to re

establish the program. The school has many great teacher to seek help/talk.

- There are services for students in crisis.
    - Dean's office, guidance, nurse, at risk counseling in school, mentoring. They ask that parents keep the school informed also. Call the dean or guidance counselor.
  - Q: how do we find out about clubs?
  - A: Clubs are starting up now. Flyers will be posted around the school.
- **Elevators**
    - Kids can take elevator to the 5th FI only.
    - Nurse treats elevator passes like gold. If a child needs the elevator, bring a doctors note. The nurse will call the doctor to verify.
  - **Lockers**
    - Kids have a locker.
      - There is an attendant in the Gym locker
      - Stolen items can happen. Leave your things in the locker.
    - No changing in the hallway.
    - Q: should kids use lockers? Parent's kid has not used their locker.
    - A: Yes, use your locker. School is safe, but don't leave bookbag outside
  - **Cafeteria**
    - All kids eat in the cafeteria
    - Only seniors with an 85% average can leave the building to have lunch outside
  - **Dress Code**
    - If you look in the mirror and you question the outfit. It's not appropriate
  - **Cell Phones**
    - Allowed only in the cafeteria
  - **Building response team**
    - In charge of Lock down Procedures, Evacuations and soft lock down
      - Last month there was an evacuation due to a faulty smoke alarm.
      - Evacuation: where do kids go to?
        - Close to Stair C - go to Chase Bank
        - Stair D - go to 2nd Avenue head south
      - If the issue is under control, notifications will be sent later. If it is an emergency - Notifications will be sent faster
      - Depending on the severity of the issue children will be sent to a close location OR sent to another borough.

- Protocols:
  - Don't tell your child to go to Starbucks
  - Don't rush over to the school
- A&D shares the building with a D75 school and an elementary school.

Q: who is in the front desk?

A: School Safety. They are part of the NYPD but less aggressive.

Q: What do you do about drugs?

A: Weed is the popular drug in the school. Prescription drug are also an issue. Your child is not allowed to give any of their prescription drug to other students (i.e - Midol, tylenol) Parents are called and this can lead to suspension.

Safety works in partnership with Parents, Friends of Art and Design, school safety and NYPD. We try to avoid arrests.

- 3 Year data on safety -
  - Issues have gone down over the years due to prevention and not cure.
  - 124 issues 3 years ago, 53 last year.
  - 70 suspensions in past years, down to half now
- Positive behavior and support
  - Tier 1: at risk, low grades
  - Tier 2: all Art majors have clubs, COSA club, PSAL teams
  - Tier 3: Universal - student receives an award or a gift card, grade awards, honor roll, perfect attendance, student of the month

## **Announcements**

### **Newscast team**

- Exec board spoke to Mr. Ureña. He is willing to meet us halfway. Newscast team wants T-shirts and food for their party after every newscast. Mr. Ureña will pay for the shirts and PTA will pay for the food.
- Ms. Giovannetti has big plans for the newscast. Kids work hard and she wants to post newscasts so they are public. Sign waivers.

### **Draw-a-thon - George Alonso, President of the Alumni Association**

- Saturday Nov. 17th 10-7pm
- Cosplay models in the cafeteria, Nude models in the Gym
- Volunteers needed
- Open to the community
- Tell Middle schools you know.

### **Fanfaire - Dan**

- School turns into Comic Con
- Big part of learning
- Open to all grades
- Need parent volunteers to coordinate and plan.
- Earned 7K last year. We are hoping to double that
- Weekend show, Friday set up

- Kids sell and keep the earnings.

**Raffle**

- winner of the Mac Mini - Kathy Antol - sophomore parent

**Fundraising Initiatives**

- Fundraising Committee meeting - Monday, October 15, 6 PM - Whole Foods on 57th Street

**Adjournment**

Miguel Chavez moved that the meeting be adjourned, and this was agreed upon at 8:31 pm.

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Secretary  
Art & Design HS

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Date of Approval